

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX
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MINUTES

15th December 2022

Present: Vice Chair Cllr Lynda Hoyle and Cllrs Dave Smith, David Barnett, Clare Norman and Dominic Johnson, together with Ward Councillor Kay West and Colin Veitch whose application for the current vacancy was considered.

The 15-minute question time was not utilised.

1. There were apologies from Chairman Cllr Richard Rains, Cllr Michelle Wallis and Cllr Simon Clark. An application for co-option from Colin Veitch was considered. Colin will duly proposed for co-option by Cllr Smith, and seconded by Cllr Norman.
2. There were no declarations of interest made by Councillors.
3. The Minutes of the Meeting of the 17th November 2022 were signed as a true record by Cllr Barnett as the Vice Chair was not present at November's meeting.

4. **Planning Matters**

- 4.1 Councillors considered Planning Application 22/03818/PLB | Conversion of existing rear element into additional living accommodation and storeroom/ workshop, changes to fenestration and installation of roof lights | 22 Main Street, Wilberfoss and had no observations to make
- 4.2 Councillors were notified that Planning Application 22/01580 | Certificate of Lawfulness for continued use of land for tractor storage | Southfield Farm, Hull Road, Wilberfoss had been granted permission.
- 4.3 Councillors were notified that Planning Application 22/02275 | Erection of a two-storey extension to side, single storey extension to rear, installation of two dormers to front and one dormer to the rear | The Hollies, 8 Main Street, Wilberfoss had been granted permission.
5. Ward Councillor Kay West advised Councillors that there is a low take-up of flu jabs in the county, although the East Riding has one of the highest take-ups of the COVID booster. She spoke of financial support from Yorkshire Water but the details were hazy. Help can be found at [Yorkshire Water - Help paying your bill](#) but it unclear whether this is the help referred to by Cllr West. She advised Councillors of the importance of reporting issues directly to East Riding of Yorkshire Council and not relying on information being passed on through social media. Lastly, Cllr West advised of a scheme [CallER Collective](#) which is a telephone befriending services connecting volunteers with isolated residents living in the East Riding. Training is currently being offered to volunteers.

A brief general discussion took place regarding the change to parliamentary elecotoral boundaries. The proposed change links Pocklington Provincial ward with Goole, instead of Beverley and the Wolds. A number of Town and Parish Councils are opposed to the change and comments can be made to the [Boundary Commission for England](#).

The Clerk asked Cllr West to report that the streetlight on the central island at the western junction of the A1079 is broken.

6. The Clerk advised that she had set up an account with East Riding Supplies to source heavy duty refuse sacks for the Litter Picker and had bought a box of 200 sacks.
7. **Progress Reports and to address any issues outstanding from previous meetings.**
 - 7.1 In Cllr Clark's absence, the Clerk advised that sufficient pledges had been validated to secure the installation of community full fibre. However, residents are still encouraged to validate their pledges to build a cash contingency

to cover any unforeseen installation expenses. Only pledges that are validated will offer financial installation protection to households.

- 7.2 The Clerk advised that, having submitted a register of interest to the *Do it For East Yorkshire* funding pot, she was encouraged by East Riding of Yorkshire Council to submit a full application. She has ascertained that the PFA will house the generator and Wilberfoss Primary School will house the PA system. Both items will be covered by the respective insurance policies of the group housing the equipment. The system is for use by organisers of community events. A full application for funding has been submitted but the Clerk was unable to confirm when a response might be received.

8. Environment & Community Matters (to include Highways & Footways, Health, Education, Policing, Street Lighting and Community Groups)

- 8.1 Cllr Hoyle spoke at length about Woldgate School's proposed change in admissions policy, which is currently in consultation. Wilberfoss School is concerned about the new proposal and the effect it will have on pupils who believed they would go on to Woldgate. She spoke further about Wilberfoss Primary School's application to become an academy school, linking with South Hunsley's Education Alliance Multi-Academy Trust.
- 8.2 The Council's 3-yearly grounds maintenance contract is due for renewal. Councillors reviewed the current contract, adding both the permissive path off Birker Lane and the footpath on Back Lane, leading to David Smith's Garden Centre. The contract will be advertised with a deadline date of **16th February 2023**. Tenders must be submitted in a sealed envelope to Wilberfoss Parish Clerk, 2 Paddock Close, Wilberfoss, YORK YO41 5LX. The contract can be downloaded [here](#).
- 8.3 The Clerk drew Councillors' attention to the fact that the village website needs to be updated so that it is accessible to those with sight or hearing impairments. Cllr Clark had offered to report on the changes necessary, and Cllrs Barnett and Norman were confident that the changes should not prove difficult to implement.

9. Councillors' Reports for future Agendas

- 9.1 Cllrs Norman and Hoyle had intended to report the faulty streetlight on Storking Lane, but the Clerk advised that she had reported the fault to ERYC [Lamplighters](#) earlier in the day..

10. Administration Matters

- 10.1 Nothing to report.

11. Finance *(in accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19)) members of the public will be asked to leave the meeting before details of the employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road and on the parish website (www.wilberfossparish.org.uk)*

- 11.1 The Clerk sought approval of the following payments:-

Post Haste (Newsletter production)	£300.00
James Horsley Limited (grounds maintenance)	£521.26
Combined staff salaries	£732.32
East Riding of Yorkshire Council Streetlighting SLA	£551.59
Clerk's expenses (Microsoft 365 annual subscription)	£59.99
Wilberfoss Community Centre (room hire)	£16.50
PKF Littlejohn (External Auditor)	£288.00
IONOS (website hosting)	£11.99
East Riding of Yorkshire Supplies (refuse sacks for Litter Picker)	£35.88
Supreme Clean Windows (6 monthly clean of village bus shelters)	£80.00

- 11.2 A brief explanation of the setting of the Precept was given to Cllr Veitch by the Clerk. A final decision will be made at January's meeting but it is likely that the Precept will once again be set at £21,000, in line with the Precept for 2022-2023.

Meeting closed:- 20.31

Vice Chair Lynda Hoyle Clerk